



STATEMENT OF WORK (SOW)
Laptops

This Request for Quote (RFQ) from the United States Department of State (DOS), US Embassy Santo Domingo, Dominican Republic, Information System Center (ISC) is for the purchase of commercially available Laptops.

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. The solicitation number is PR5405334 and is issued as an invitation for bids (IFB). Offerors must meet or exceed the following requirements. The following specifications are provided

No.	Description	Quantity
1	HP EliteBook 1040 G3 Windows 10 Pro 64 Intel® Core™ i7 processor 8 GB memory; 256 GB SED storage 14" FHD SVA display Intel® HD Graphics 520	5
2	HP notebook 640 G2 16GB RAM 500 HD office 2010 Professional Carrying case	6

The quotations **must** be submitted in English, via email to santodomingoprocurement@state.gov, marked **RFQ# PR5405334**, **no later than 1600hrs local time, on August 8th, 2016.**

The U.S. Government is conducting this acquisition using simplified acquisition procedures as outlined in the Federal Acquisition Regulation (FAR), Part 13. If the dollar amount exceeds the Simplified Acquisition threshold (\$150,000), the Government will be using the test program for commercial items authorized by FAR, Subpart 13.5 (Simplified Procedures for Certain Commercial Items).

The U.S. Government intends to award a Purchase Order, to the responsible offeror submitting the lowest quotation which is technically acceptable. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with

other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it at any time. The Contracting Officer reserves the right to reject any and all quotations and to waive any information, or minor irregularities in quotations received.

Please direct any questions regarding this Request for Quotations to: santodomingoprocurement@state.gov

Delivery

For Local Suppliers, Delivery shall be made to the American Embassy Santo Domingo Warehouse, located at Av. República de Colombia No.57, Altos de Arroyo Hondo, Santo Domingo, D.N. All supplies must be delivered within 30 days after receipt of order.

For international Suppliers, Delivery shall be made to the following:

SDQ16V0389
Goldbelt Specialty Services
11380 NW 34th Street
Doral, FL 33178
Tel: (305) 477-4140

***Question Submission: Interested offerors must submit any questions concerning the solicitation at the earliest time possible to enable the Buyer to respond. Questions not received within a reasonable time prior to close of the solicitation may not be considered. ***

New Equipment ONLY; NO remanufactured or "gray market" items. All items must be covered by the manufacturer's warranty.

Shipping must be free on board (FOB) destination OCONUS (Outside Continental U.S.), which means that the seller must deliver the goods on its conveyance at the destination specified by the buyer, and the seller is responsible for the cost of shipping and risk of loss prior to actual delivery at the specified destination.

The selected Offeror must comply with the following commercial item terms and conditions, which are incorporated herein by reference: FAR 52.212-1, Instructions to Offerors - Commercial Items, applies to this acquisition; FAR 52.212-3, Offeror Representations and Certifications - Commercial Items - the selected offeror must submit a completed copy of the listed representations and certifications; FAR 52.212-4, Contract Terms and Conditions - Commercial Items; FAR 52.212-5, Contract Terms and Conditions Required To Implement Statutes or Executive Orders-Commercial Items, paragraph (a) and the following clauses in paragraph (b): 52.222-21, 52.222-26, 52.222-35, 52.222-36, 52.222-37, 52.225-13, 52.232-34. The full text of the referenced FAR clauses may be accessed electronically at <https://www.acquisition.gov/far/>.